



**RAJIV VIDYA MISSION (SSA), ANDHRA PRADESH, HYDERABAD**

**NOTIFICATION**

*Notification No.333/RVM(SSA)/B1/2013*

*Dated :27-04-2013*

Applications are invited for preparation of district wise panels with eligible candidates to the posts of Sectoral and Asst. Sectoral Officers in the District Project Offices of Rajiv Vidya Mission (SSA) from Gazetted and Non-Gazetted Officers working in various departments & Persons working with reputed NGOs.

*Applications should be submitted in the District Project Offices, Rajiv Vidya Mission (SSA) of the concerned districts only.*

For eligibility criteria, qualifications, application form etc., please visit website : <http://rvm.ap.nic.in>

The **last date** for submission of applications : **06-05-2013**

Sd/- V.Usha Rani  
**STATE PROJECT DIRECTOR.**

**Note: Submission of applications through E-mail will not be considered**

*The eligibility criteria for Sectoral and Asst. Sectoral Officers is as follows:*

**1. GENERAL INSTRUCTIONS:**

- (i) Applications for the post of Sectoral Officers should be submitted in the respective District Project Offices, Rajiv Vidya Mission (SSA) where the candidate is working. If application is submitted in other districts shall be rejected.
- (ii) In-service candidates should invariably apply through proper channel. Applications submitted directly without proper channel will be summarily rejected.
- (iii) Candidates can apply for more than one post in one application only.
- (iv) Age of the candidates shall be **50 years** below **as on 01.05.2013**
- (v) The candidates shall have rendered **atleast 10 years of service** in Government sector to the said above date
- (vi) The selected candidates shall work for a minimum period of 2 years in the project. In this regard they should have give undertaking. The candidate shall report to duty within 15 days from the date of receipt of deputation order. Otherwise, they will forego their candidature to join in the project and action will be initiated against such candidates as per CCA Rules.
- (vii) The services of candidates will be terminated in case of low performance / indulging in any unacceptable activities / misbehavior / misappropriation of funds etc.
- (viii) Rule of reservation be followed.

**Note :**

- 1. Separate merit lists will be prepared for Sectoral Officers and Asst. Sectoral Officers.**
- 2. The candidates from NGOs should enclose experience certificate as shown in coloumn (5). Otherwise their application will be rejected**

**2. Eligibility criteria for Sectoral Officers**

Sl. No.	Name of the Post	Eligibility criteria
1.	Alternative Schooling Coordinator	Gazetted Officers of School Education, Adult Education, Women & Child Welfare, Labour, Welfare, Revenue, Panchayat Raj & Cooperation Departments etc.
2.	Academic Monitoring Officer	Gazetted Officers of only School Education Department i.e., MEOs/Lecturers of DIET, Headmasters of High Schools etc. Only Gazetted officers from Education department
3.	Girl Child Development Officer (Only female candidates)	Women Gazetted Officers of School Education, Adult Education, Women & Child Welfare, Labour, Welfare, Panchayat Raj & Cooperation Departments, MDOs, MROs etc.
4.	Community Mobilization Officer	Gazetted Officers of School Education, Adult Education, Women & Child Welfare, Labour, Welfare, Revenue, Panchayat Raj & Cooperation Departments etc.

Sl. No.	Name of the Post	Eligibility criteria
5.	Inclusive Education Coordinator	1. Gazetted Officers of School Education, Adult Education, Women & Child Welfare, Labour, Welfare, Revenue, Panchayat Raj, Cooperation and Disabled Welfare Department. 2. Post graduation in Zoology / Botany / Psychology with Special Education in M.Ed. / B.Ed. / D.Ed. or 45/90 day Foundation Course in Special Education are eligible.
6.	District Planning & MIS Coordinator	Gazetted Officers of School Education, Planning and Statistics department with Post Graduate Diploma in Computers.

### 3. Eligibility criteria for Asst. Sectoral Officers

#### a) For persons working with reputed NGOs:

Sl. No	Name of the Post	Qualifications		Experience
		Educational	Professional	
(1)	(2)	(3)	(4)	(5)
1.	Asst. Alternative Schooling Coordinator	M.A. (Sociology, Social Work, Anthropology) or M.Sc. (Maths, Science)	--	Minimum 5 years experience in enrolment of Out-of-School children with a reputed NGO
2.	Asst. IE Coordinator	Candidates with Post graduation in Zoology / Botany / Psychology with Special Education in M.Ed. / B.Ed. / D.Ed. or 45/90 day Foundation Course in Special Education are eligible.	--	Minimum 5 years experience in women empowerment / child development programmes with a reputed NGO
3.	Asst. Academic Monitoring Officer	Persons from School Education Department in the cadre of School Assistants		5 years service
4.	Asst. Programme Officer	<b><i>(a) For in-service candidates</i></b> School Assistants (Mathematics / Physical Science)	MCA / PG Diploma in Computer Applications	5 years service

Sl. No	Name of the Post	Qualifications		Experience
		Educational	Professional	
		<b>(b) For NGOs</b> Post Graduation in Mathematics / Physics with 1 <sup>st</sup> division	P.G. Diploma in Computer Applications	5 years experience in Programming
5.	Asst. Statistical Officer	<b>(a) For in-service candidates</b> School Assistant (Mathematics / Physical Sciences)	Diploma in Computers.	5 years service
		<b>(b) For NGOs</b> Post Graduation in Mathematics / Statistics with 1 <sup>st</sup> division	Diploma in Computers	5 years experience in Statistics
6.	Asst. Academic Monitoring Officer (Urdu)	Inservice School Assistant or Secondary Grade Teacher from Urdu Medium schools, studied through Urdu medium upto SSC / opted Urdu as second language in Inter or Degree		5 years experience candidates who studied in Urdu Medium are eligible to apply

**4. Last date for submission of application: 06.05.2013**

**5. Tentative date for conduct of examination : 18.05.2013**

**6. SELECTION PROCEDURE:**

- ❖ Written test for 85 marks and interview for 15 marks will be conducted.
- ❖ The questions in written test will be both objective and descriptive.
- ❖ The duration of the examination will be 2 ½ hours.
- ❖ Centre of examination, date and time will be intimated in the Hall Ticket.
- ❖ A skill test will be conducted for 50 marks to the candidates who apply for the post of Assistant Programme Officer and Assistant Statistical Officer in addition to written test and interview.

## **7. SYLLABUS FOR WRITTEN TEST :**

- a) Aptitude / reasoning (verbal, non-verbal).
- b) Sarva Siksha Abhiyan Programmes – objectives, interventions etc., Educational and Quality Indicators and issues, curriculum, assessment and evaluation procedures etc.
- c) Continuous and Comprehensive Evaluation.
- d) The Right of Children to Free and Compulsory Education (RTE) Act, 2009
- e) Role of School Management Committees in School Development.
- f) Management, Roles and Responsibilities etc.
  - Educational Management Structure in the State.
  - Managerial and Leadership skills.
  - Educational Institutions at State and National level – Action research & small scale research.
  - Roles and responsibilities of teachers, people participation –
    - Child rights
    - Other issues related to School Education.
    - Community Mobilization.



**RAJIV VIDYA MISSION (SSA), ANDHRA PRADESH, HYDERABAD.**

**DISTRICT PROJECT OFFICE, RVM (SSA), \_\_\_\_\_ district**

**APPLICATION FOR THE POST OF SECTORAL / ASST. SECTORAL OFFICER**

Name of the post(s) applied for : (1) \_\_\_\_\_  
(in order of preference)  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_

Affix Passport  
size Photo duly  
attested by the  
Controlling  
Officer / any  
Gazetted Officer

1. Name and designation of the applicant :
2. Father's Name :
3. Date of Birth :
4. Place of Birth :
5. Native district :
6. Caste : SC/ ST/ BC/ OC Sub Caste: Group:
7. **Qualifications :**
  - a) **Academic :**  
(Specify the main subjects studied at  
Bachelor's Degree and Post  
Graduation levels)
  - b) **Professional :**
  - c) **Technical / Others :**
8. Employment status of applicant : In-service / Working with reputed NGO  
(Put tick mark)
9. Name & address of the office / :  
institution where the candidate is  
presently working with district name
10. Name of the parent department :
11. Date of first appointment :
12. Present designation in the parent :  
department

13. Length of total service :
14. Whether participated in any Educational Activities? :
- If Yes, furnish details :
15. Any contribution for the Education of focus groups i.e., SC, ST, BC, Minorities and Children with Special Needs. :
- If Yes, furnish details :
16. Any research papers submitted on Education :
- If Yes, furnish details :
17. Permanent Address :
18. Address for correspondence with Contact No. :
19. Whether received any awards? Mention details :
20. Experience with NGOs (certificate(s) shall be enclosed) :

### **Declaration**

I hereby declare that the above information furnished by me is true to the best of my knowledge. I further declare that I shall render my services in Rajiv Vidya Mission at least for a period of two years from the date of joining, in case I am selected and posted. Otherwise, disciplinary action may be initiated against me as per rules.

**Signature of the Applicant**

**Note : Enclose one additional passport size photo to the application form identical to the photo affixed above.**